

# Louise Wright Dance



## Terms and Conditions

This is part of your agreement when joining Louise Wright Dance:

- Louise Wright Dance accepts no responsibility for loss or damage of personal belongings while on the premises.
- Louise Wright Dance accepts no liability for any injuries sustained whilst participating in a class or on the premises.
- Louise Wright Dance staff must be notified of any changes to the information provided on the Sign Up Form.

### **Staff/teachers:**

All staff, including cover teachers (who may be brought in at short notice), are qualified, experienced and DBS checked. Volunteer class assistants and trainees on placements are all DBS checked. There is always a first aider on site. Volunteers and teachers agree to the Louise Wright Dance Safeguarding Policies.

### **Supervision while on site:**

Students must ensure they always get full permission from staff prior to leaving.

### **Behaviour:**

Racist, sexist and other offensive language and behaviour is not tolerated, and we reserve the right to terminate membership without notice, the final decision being undertaken by the principal. Behaviour of staff, parents and students must always show respect for each other.

### **Lockdowns and Pandemics:**

If Louise Wright Dance cannot deliver due to force majeure or government directive, a refund of the payment will be given. Costs of any personal expenses such as clothing, food or travel will not be given.

### **Child Collection:**

#### *TEACHER POLICY AND PROCEDURE FOR YOUR INFORMATION*

Teachers must ensure that each child leaves the session with an adult or older child (agreed in advance with parent/guardian). It is the parent/guardians responsibility to ensure the child is collected punctually at the end of the class or session. Should a parent/guardian not turn up to collect a child on time – this is the procedure to follow:

- Contact the parent/guardian
- If no response ask the child to contact the parent/guardian on their personal mobile
- If the parent/guardian is not reachable, the emergency procedure is as follows:
  - Leave a message with the Parent/Carer and then contact secondary contact number
  - If the parent/guardian is not reachable and there is no adult available after 60 minutes, you must take the child to the nearest police station. Telephone 101. Inform the police of all contact details for the parent/guardian. Leave a message for the parent/guardian to say where the child will be.

## Photography and Video Policy

Louise Wright Dance follows the following terms regarding Photography and Video:

- Consent must be obtained prior to any photos or videos
- Louise Wright Dance will not present an individual child in a negative light
- Louise Wright Dance will not use full names to identify children unless considered necessary in the announcement of awards and elite achievements
- Louise Wright Dance will not post photos in unsuitable dress or uniform
- Louise Wright Dance will avoid image angles which may be prone to misinterpretation or misuse
- Louise Wright Dance will ensure all staff follow these policies
- Permission allows for photos to be shared through Louise Wright Dance social platforms

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Please tick box to state whether you accept or decline the Photography and Video Policy:

Accepted

Declined

Please sign below to confirm you accept the Terms and Conditions of Louise Wright Dance:

Parents/Guardians Name: \_\_\_\_\_ Childs Name: \_\_\_\_\_

Parents/Guardians Signature: \_\_\_\_\_ Date: \_\_\_\_\_